

РЕЗЕРВАЦИЯ ПУТЕШЕСТВИЯ (PACKAGE SEARCH) –  
выбор туристического пакета, резервационное окно

1. Выберите **PRICE SEARCH** и после нажмите на **PACKAGE SEARCH**.
2. Выберите аэропорт отбытия (город, где расположен аэропорт), аэропорт прибытия (город, где расположен аэропорт), интервал чисел, когда начинается тур, желаемое количество ночей, а также, если необходимо, можете детально обозначить критерии поиска и нажмите **SEARCH**.

3. Укажите тип питания , тип номера и нажмите **BOOK**.
4. Вы можете подготовить предложение своим клиентам: нажмите **+OFFER** и после выберите **CREATE OFFER**.

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

**Make Reservation**

Agency : Testas Agency User : TESTAS

Currency : LTL

Sale Price : 3.816,00 Pass.EB : ,00 Pass.amount to pay : 3.816,00 Agency com. : 361,60  
 Sup / Discount : ,00 Agency EB : ,00 Agency amount to pay : 3.454,40 Balance : 3.454,40

Reservation status : Draft Confirmation : Request

Customers

1. Special service request code

Title : Mr  
 Surname : SURNAME  
 Name : NAME  
 Date of birth : (yyyy/mm/dd)  
 PIN :

Pass. Serie :  
 Pass. No :  
 Pass. :   
 Leader :   
 Phone :  
 Citizenship : Lietuva

2. Special service request code

Title : Mrs  
 Surname : SURNAME  
 Name : NAME  
 Date of birth : (yyyy/mm/dd)  
 PIN :

Pass. Serie :  
 Pass. No :  
 Pass. :   
 Leader :   
 Phone :  
 Citizenship : Lietuva

5. Заполните все необходимые поля.

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

**Make Reservation**

Title : Mrs  
 Surname : SURNAME  
 Name : NAME  
 Date of birth : (yyyy/mm/dd)  
 PIN :

Pass. Serie :  
 Pass. No :  
 Pass. :   
 Leader :   
 Phone :  
 Citizenship : Lietuva

Services

Service Type	Service Description	Comp.	Inc.P.	Unit	Price	
Skrydis	LLC3151 (VNO->BOJ), Y, (14:05-16:15) (2011.09.01)		<input checked="" type="checkbox"/>	2	In package	
	Description	Hide detail	Comp.	Inc.P.	Unit	Price
	Kelevio mokesčiai		<input checked="" type="checkbox"/>	2		
	Kuro mokesčiai	<input checked="" type="checkbox"/>		2	100,00	
Pervežimas	Pervežimas iš oro uosto į viešbutį (2011.09.01)		<input checked="" type="checkbox"/>	2	In package	
Viešbutis	Magnolia Lux (3) (Promo kambarys / 2011.09.01-2011.09.08)		<input checked="" type="checkbox"/>	1	In package	
Pervežimas	Pervežimas iš viešbučio į oro uostą (2011.09.08)		<input checked="" type="checkbox"/>	2	In package	
Skrydis	LLC3152 (BOJ->VNO), Y, (17:10-19:25) (2011.09.08)		<input checked="" type="checkbox"/>	2	In package	
	Description	Hide detail	Comp.	Inc.P.	Unit	Price
	Kelevio mokesčiai		<input checked="" type="checkbox"/>	2		
	Kuro mokesčiai	<input checked="" type="checkbox"/>		2	100,00	

Insurance Transfer

Agency discount (%) :

Save Cancel

Ext Extra service

6. Если необходимо, добавьте скидку агентства.

7. Добавьте, если необходимо Extra service и нажмите SAVE.

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

### Make Reservation

Title : Mrs  
 Surname : testas3  
 Name : testas4  
 Date of birth : (yyyy/mm/dd)  
 PIN :  
 Pass. Serie :  
 Pass. No :  
 Pass. :   
 Leader :   
 Phone :  
 Citizenship : Lietuva

Service Type	Service Description	Comp.	Inc.P.	Unit	Price
Skrydis	LLC3151 (VNO->BOJ), Y, (14:05-16:15) (2011.09.01)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	In package
	Description	Comp.	Inc.P.	Unit	Price
	Keleivio mokesčiai	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	
	Kuro mokesstis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	100,00
Pervežimas	Pervežimas iš oro uosto į viešbutį	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	In package
Viešbutis	Magnolia Lux (3) (Promo kambarys)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1	In package
Pervežimas	Pervežimas iš viešbučio į oro uostą	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	In package
Skrydis	LLC3152 (BOJ->VNO), Y, (17:10-19:25) (2011.09.08)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	In package
	Description	Comp.	Inc.P.	Unit	Price
	Keleivio mokesčiai	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	
	Kuro mokesstis	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2	100,00

Agency discount (%) : 2

Save Cancel

Insurance Transfer Extra service

Reservation number KN101257 is saved.

8. Ваша резервация сохранена.

## ПРОСМОТР РЕЗЕРВАЦИЙ

Change password Announce Logout Lithuanian (Lithuania)

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

Monitors Price Search Stop Sale List

Reservation Monitor Payment Monitor

Res. No : >>  
 Begin date : >>  
 Ending date : >>  
 Reservation date : >>  
 HolPackage : ALL  
 DEP City : ALL  
 ARR City : ALL  
 Currency : ALL

Agency Office : ALL Agency User : TESTAS  
 Leader (Surname) : (Name) :

Reservation Status :  New  Modified  Cancel  Cancel X  
 Confirmation Status :  Request  OK  Not Confirm  No Show  
 Payment Status :  UnPaid  Partly Paid  Paid  Over

Filter Clear filter

Page : 1 Show 10 entries Export to :

Reservation number	#	Leader Name	Hotel	Adult	Child	Begin date	Night	Status	Sale price	Curr.	Departure city	Arrival City
+ KN101257		Testas1 Testas2	Magnolia Lux	2	0	2011.09.01	7	N Rq Up	3.816,00	LTL	Vilnius	Burgasas
+ KN101253		Surnamesd Namesds	WB-11 Snieguotoji Laplandija	4	1	2011.12.25	6	N Rq Up	7.196,00	LTL	Vilnius	Europe cities
+ KN101246		Surnameghj Nameghjk	Sheraton Miramar Resort	2	0	2011.09.19	7	N Ok Up	6.191,56	LTL	Vilnius	Hurgada
+ KN101245		Surnameghjk Nameghjk	Golden Rose	2	0	2011.09.19	7	N Ok Up	3.450,92	LTL	Vilnius	Hurgada
<b>Total: 4</b>				<b>10</b>	<b>1</b>				<b>20.654,48</b>	<b>LTL</b>		

Выберите **MONITORS/RESERVATION MONITOR** для просмотра всех имеющихся резерваций.

**NOVATURAS** Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

Monitors Price Search Stop Sale List  
 Reservation Monitor Payment Monitor

**»Reservation info**  
 Res. no :KN101257 Begin date :2011.09.01  
 Agency :Testas End date :2011.09.08  
 Agency user :TESTAS Register date :2011.08.31

Currency : LTL  
 Sale Price : 3.816,00 Pass.EB : ,00 Pass.amount to pay : 3.743,68 Agency com. : 361,60  
 Sup / Discount : ,00 Agency EB : ,00 Agency amount to pay : 3.454,40 Balance : 3.454,40  
 Promotion : ,00

Reservation status : New Confirmation : Request Payment status : UnPaid Payment plan

Previous page Agreement Invoice Agency Confirmation Comment

**»Tourists**

#	Title	Surname	Name	Birthdate	Age	PIN	Serie	No	P	Voucher	Ticket	Insurance	Leader	Info	pp Price
473007	Mr	Testas1	Testas2						✓	Not Issued	Not Issued	Not Issued	✓		1.798,82
473008	Mrs	Testas3	Testas4						✓	Not Issued	Not Issued	Not Issued			1.944,86

**»Services**

Service type	Service description	Include package	Compulsory	Confirm	Status	Unit	Sale price
1026275	Skydis LLC3151 (VNO->BOJ),Y,(14:05-16:15) (2011.09.01) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		OK	New	2	In package
1026276	Pervežimas iš oro uosto į viešbutį (GRPTR) (2011.09.01) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		OK	New	2	In package
1026277	Viešbutis Magnolia Lux (3) (Promo kambarys / 2011.09.01-2011.09.08) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		Request	New	1	In package
1026273	Pervežimas iš viešbučio į oro uostą (GRPTR) (2011.09.08) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		OK	New	2	In package
1026274	Skydis LLC3152 (BOJ->VNO),Y,(17:10-19:25) (2011.09.08) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		OK	New	2	In package

Insurance Transfer Ext Extra service

**»Extra services**

#	Main service	Extra service description	Include package	Compulsory	Confirm	Status	Unit	Sale price
500455	FLIGHT	Kuro mokestis (2011.09.08 - 2011.09.08) (Mr. Testas1 Testas2, Mrs. Testas3 Testas4)	✓		OK	New	2	100,00

Здесь Вы можете найти: **AGREEMENT**, **INVOICE**, добавить **COMMENT**, посмотреть **PAYMENT PLAN**, распечатать **VOUCHER / TICKETS**, присоединить **EXTRA SERVICES**.

**ОБРАБОТКА ДАННЫХ**

Change password Announce Logout Lithuanian (Lithuania)

**NOVATURAS** Operator / Office: UAB "Novaturas" / Novaturas Head Office  
 Market: Lithuanian Novaturas  
 Agency: Testas / Test agentura  
 User: TESTAS

Monitors Price Search Stop Sale List  
 Reservation Monitor Payment Monitor

Res. No: >> >>  
 Begin date: >> >>  
 Ending date: >> >>  
 Reservation date: >> >>  
 Hol.Package: ALL  
 DEP City: ALL  
 ARR City: ALL  
 Currency: ALL

Agency Office: ALL Agency User: TESTAS  
 Leader (Surname): (Name):

Reservation Status:  New  Modified  Cancel  Cancel X  
 Confirmation Status:  Request  OK  Not Confirm  No Show  
 Payment Status:  UnPaid  Partly Paid  Paid  Over

Filter Clear filter

Page: 1 Show 10 entries Export to:

Reservation number	#	Leader Name	Hotel	Adult	Child	Begin date	Night	Status	Sale price	Curr.	Departure city	Arrival City
+ KN101260		Laura Riskuviene	WB-04 Stilingasis Paryžius	2	0	2011.10.23	6	N Rq Up	2.306,95	LTL	Vilnius	Europe cities
+ KN101257		Testas1 Testas2	Magnolia Lux	2	0	2011.09.01	7	N Rq Up	3.816,00	LTL	Vilnius	Burgasas
+ KN101253		Surnamesd Namesds	WB-01 Snieguotoji Laplandija	4	1	2011.12.25	6	N Rq Up	7.196,00	LTL	Vilnius	Europe cities
+ KN101246		Surnameghjk Nameghjk	Sheraton Miramar Resort	2	0	2011.09.19	7	N Ok Up	6.191,56	LTL	Vilnius	Hurgada
+ KN101245		Surnameghjk Nameghjk	Golden Rose	2	0	2011.09.19	7	N Ok Up	3.450,92	LTL	Vilnius	Hurgada
+ KN101243		Testavicius Testas	WB-04 Stilingasis Paryžius	2	0	2011.10.23	6	M Ok Up	2.306,95	LTL	Vilnius	Europe cities
<b>Totak</b>	<b>6</b>			<b>14</b>	<b>1</b>				<b>26.250,48</b>	<b>LTL</b>		

Возможность перенести данные резервации из файла **HTML**, нажав на **EXPORT TO**.

Change password | Announce | Logout | Lithuanian (Lithuania)

**NOVATURAS** Operator / Office: UAB "Novaturas" / Novaturas Head Office  
Market: Lithuanian Novaturas  
Agency: Testas / Test agentura  
User: TESTAS

Monitors | Price Search | Stop Sale List

Reservations

Reservation number	Leader Name	Package name	Hotel	Adult	Child	Begin date	Night	St
KN101260	Laura Riskuviene	WB-04 Stilingasis Paryžius	WB-04 Stilingasis Paryžius	2	0	2011.10.23	6	N
KN101257	Testas1 Testas2	Bulgarija 2011	Magnolia Lux	2	0	2011.09.01	7	N
KN101253	Surnamesd Namesds	WB-01 Snieguotoji Laplandija	WB-01 Snieguotoji Laplandija	4	1	2011.12.25	6	N
KN101246	Surnameghj Nameghjk	Egiptas, Hurgada 2011	Sheraton Miramar Resort	2	0	2011.09.19	7	N
KN101245	Surnameghj Nameghjk	Egiptas, Hurgada 2011 (Eco)	Golden Rose	2	0	2011.09.19	7	N
KN101243	Testavicius Testas	WB-04 Stilingasis Paryžius	WB-04 Stilingasis Paryžius	2	0	2011.10.23	6	Mo

Page: 1

Reservation number

- + KN101260
- + KN101257
- + KN101253
- + KN101246
- + KN101245
- + KN101243

Total: 6

Close

Полученные данные Вы сможете использовать для любого вида калькуляций и т.д..

### РЕЗЕРВАЦИЯ ОТЕЛЯ (HOTEL SEARCH) – резервирование только гостиницы

NOVATURAS NAujas hdsdhfhsdhdhfdhfdhfdhfd

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
Market: Lithuanian Novaturas  
Agency: Testas / Test agentura  
User: TESTAS

Monitors | Price Search | Stop Sale List

Package Search | **Hotel Search** | Flight Search | Bus Trips | Long-haul tours

Arrival: Bergamas

Departure date: 2011.12.01

Night (From): 7

Number of rooms: 1

Room 1: Adult: 2, Child: 0

Hotel Location: Category: Hotel: Room: Board: Package: Please Select

Search | Clear

Nuo š.m. balandžio 1 d. mokamas kuro mokestis: 100 Lt asmeniui, keliaujant į Turkiją, Bulgariją, Kretą, Rodą, Ispaniją (Kosta Brava, Kosta Dorada, Majorka), 150 Lt asmeniui - Hurgadą (išvykimams iki rugsejo 30 d.), Maroką, Portugaliją. Starting from april 1 st. fuel charge is applied: 100 Lt per person when travelling to Turkey, Bulgaria, Crete, Rhodes, Spain (Costa Brava, Costa Dorada, Mallorca), 150 Lt per person when travelling to Hurghada (departures till 30 September), Morocco, Portugal.

Ykstant į Egiptą, papildomai mokama už vizą 50 LTL / asm. Egypt visa 50 LTL / per person (15 EUR).

Create offer | Clear offer

Select a page: 1

Appartamenti Serena (3) 1.898,00 LTL

Room 1: 2 Adl

Free room	Board name	Room name	Accommodation	Price
1	Be maitinimo	Mono tipo kambarys	Dvivietis(D)Dvivietis su pristatoma lova(	1.898,00 LTL
1	Be maitinimo	Mono tipo kambarys	Dvivietis+pristatoma lova	1.998,00 LTL
0	Be maitinimo	Bilo attic tipo kambarys	Dvivietis(D)Dvivietis su pristatoma lova(	2.378,00 LTL
0	Be maitinimo	Bilo tipo kambarys	Dvivietis(D)Dvivietis su pristatoma lova(	2.478,00 LTL
0	Be maitinimo	Bilo tipo kambarys 5 asme...	Dvivietis(D)Dvivietis su pristatoma lova(	2.598,00 LTL

Book

1. Нажмите **PRICE SEARCH** и выберите **HOTEL SEARCH**.
2. Выберите **Arrival city** (аэропорт прибытия), **dates** (дату вылета), **number of rooms** (количество комнат), если необходимо - **detailed search** (детальный поиск), и нажмите **SEARCH**.
3. Выберите предлагаемый тип питания, соответствующий тип номера и нажмите на **BOOK**.

Change password | Announce | Logout | Lithuanian (Lithuania)

### Make Reservation

**Customers**

1. Special service request code

Title: Mr  
Surname: SURNAME  
Name: NAME  
Date of birth: (yyyy/mm/dd)  
PIN:

Pass. Serie :  
Pass. No :  
Pass. :   
Leader :   
Phone :  
Citizenship : Lietuva

2. Special service request code

Title: Mrs  
Surname: SURNAME  
Name: NAME  
Date of birth: (yyyy/mm/dd)  
PIN:

Pass. Serie :  
Pass. No :  
Pass. :   
Leader :   
Phone :  
Citizenship : Lietuva

**Services**

Service Type	Service Description	Comp.	Inc.P.	Unit	Price
Viešbutis	Appartamenti Serena (3) (Mono tipo kambarys / 2011.12.24-2011.12.31)			1	In package

Insurance | Transfer | **Ext** Extra service

Agency discount (%) :

Save | Cancel

4. Заполните все поля.
5. По необходимости добавьте **EXTRA SERVICES**, выбрав соответствующее окно.
6. Введите **agency discount** (скидку агентства) и нажмите **SAVE**.
7. Введённая Вами информация сохранена.

### РЕЗЕРВАЦИЯ АВИАБИЛЕТА (FLIGHT SEARCH) – резервировать только авиабилет

Change password | Announce | Logout | Lithuanian (Lithuania)

**NOVATURAS**

Operator / Office: UAB "Novaturas" / Novaturas Head Office  
Market: Lithuanian Novaturas  
Agency: Testas / Test agentura  
User: TESTAS

Monitors | Price Search | Stop Sale List

Package Search | Hotel Search | **Flight Search** | Bus Trips | Long-haul tours

Type of ticket: Round Trip  LTL  
Flight route: Vilnius -> Antalija  
Flight date: 2011-09-01 (+) 1  
Return day: 7 -> 7  
Class: Please Select

Search | Clear

	Departure	Departure flight	Return	Return flight	Class	Free seat	Adult price	Child price	Infant Price	
Book	2011.09.01 - 05:30	LLC3525 (VNO-AYT)	2011.09.08 - 09:30	LLC3526 (AYT-VNO)	Y	10	1.069,00	1.069,00	,00	LTL
Book	2011.09.02 - 05:30	LLC3525 (VNO-AYT)	2011.09.09 - 09:30	LLC3526 (AYT-VNO)	Y	10+	1.069,00	1.069,00	,00	LTL

1. Нажмите на **PRICE SEARCH** и выберите **FLIGHT SEARCH**.
2. Выберите **type of ticket** (тип авиабилета): OW, RT (в одну сторону – „One way” (OW) или туда и обратно, „Round trip” (RT)), **flight route** (маршрут полёта), **dates** (дату вылета), **class** (класс) и нажмите **SEARCH**.

Change password | Announce | Logout | Lithuanian (Lithuania)

### Book Ticket

#### Selected Flight(s)

Vilnius => Antalja					Antalja => Vilnius									
2011.09.01														
Departure	05:30, Vilnius, Lietuva - Vilnius				2011.09.08									
Arrival	08:40, Antalja, Turkija - Antalya				09:30, Antalja, Turkija - Antalya									
Air craft	LLC3525 (Small Planet Airlines)				12:45, Vilnius, Lietuva - Vilnius									
Class	Y				LLC3526 (Small Planet Airlines)									
Class	Y				Y									
Extra Name	Currency	Adult	Child	Infant	Extra Name	Currency	Adult	Child	Infant					
Kuro mokestis ( LLC3525 (VNO -> AYT) )	LTL	50,00	50,00	0,00	Kuro mokestis ( LLC3526 (AYT -> VNO) )	LTL	50,00	50,00	0,00					

Adult:  Child:  Infant:

3. Введите число пассажиров и нажмите **CREATE PASSANGER**.

Change password | Announce | Logout | Lithuanian (Lithuania)

NAUjas hdsdfhsdfndfndfndfndfndf

### Book Ticket

#### Selected Flight(s)

Vilnius => Antalja					Antalja => Vilnius									
2011.09.01														
Departure	05:30, Vilnius, Lietuva - Vilnius				2011.09.08									
Arrival	08:40, Antalja, Turkija - Antalya				09:30, Antalja, Turkija - Antalya									
Air craft	LLC3525 (Small Planet Airlines)				12:45, Vilnius, Lietuva - Vilnius									
Class	Y				LLC3526 (Small Planet Airlines)									
Class	Y				Y									
Extra Name	Currency	Adult	Child	Infant	Extra Name	Currency	Adult	Child	Infant					
Kuro mokestis ( LLC3525 (VNO -> AYT) )	LTL	50,00	50,00	0,00	Kuro mokestis ( LLC3526 (AYT -> VNO) )	LTL	50,00	50,00	0,00					

Adult:  Child:  Infant:

> Customers

1.

Title:

Surname:

Name:

Date of birth:  (yyyy/mm/dd)

PIN:

Pass. Serie:

Pass. No:

Pass.:

Leader:

Phone:

Citizenship:

4. В таблице введите данные пассажира.

Change password | Announce | Logout | Lithuanian (Lithuania)

### Book Ticket

Extra Name	Currency	Adult	Child	Infant	Extra Name	Currency	Adult	Child	Infant
Kuro mokestis ( LLC3525 (VNO -> AYT) )	LTL	50,00	50,00	0,00	Kuro mokestis ( LLC3526 (AYT -> VNO) )	LTL	50,00	50,00	0,00

Adult:  Child:  Infant:

> Customers

1.

Title:

Surname:

Name:

Date of birth:  (yyyy/mm/dd)

PIN:

Pass. Serie:

Pass. No:

Pass.:

Leader:

Phone:

Citizenship:

> Services

Service Type	Service Description	Comp.	Inc.P.	Unit	Price
Skydis	LLC3525 (VNO->AYT), Y, (05:30-08:40) (2011.09.01)			1	534,50
	Extra Services				<input type="button" value="Show detail"/>
Skydis	LLC3526 (AYT->VNO), Y, (09:30-12:45) (2011.09.08)			1	534,50
	Extra Services				<input type="button" value="Show detail"/>

**Total Price : 1.169,00 LTL**

Note:

Agency discount (%):

5. К резервации Вы можете присоединить комментарий и скидку агентства.

6. Нажмите **SAVE** и Ваша резервация сохранится.

7. Теперь Вы можете войти в **MONITORS/RESERVATION MONITOR** и проверить сохранённую резервацию. Тут Вы можете распечатать договор с клиентом **AGREEMENT**, резервационный счёт **INVOICE**, оставить свой комментарий **COMMENT**, а также посмотреть план оплат в **PAYMENT PLAN**.

### LONG-HAUL TOURS (РЕЗЕРВАЦИЯ ЭКСКУРСИОННЫХ ТУРОВ).

The screenshot shows the NOVATOURS reservation system interface. At the top right, there are links for 'Change password', 'Announce', 'Logout', and a flag for 'Latvian (Latvia)'. Below this, the user information is displayed: 'Operator / Office: Novatours SIA / Novatours RIX', 'Market: Latvian Novatours', 'Agency: TESTL / test Agency', and 'User: testl'. The main navigation bar includes 'Monitors', 'Price Search', and 'Stop Sale List'. Below this, there are buttons for 'Package Search', 'Hotel Search', 'Flight Search', and 'Long-haul tours'. The search filters on the left include: 'Arrival' (Please Select), 'Departure date' (2011-09-12), 'Expand days' (+0 Day), 'Night (From)' (7), 'Night (To)' (21), 'Number of rooms' (1), 'Room 1' (Adult: 2, Child: 0), 'Hotel Location', 'Category', 'Hotel', 'Room', 'Board', and 'Package' (Please Select). There are also checkboxes for 'Show prices in Lati' and 'Do not show stop sale hotels', and 'Search' and 'Clear' buttons.

1. Нажмите на **PRICE SEARCH** и выберите **LONG-HAUL TOURS**.
2. Выберите **arrival city** (аэропорт прибытия), **nights** (количество ночей), **number of rooms** (количество номеров), количество взрослых и детей, если необходимо выберите **detailed search** (детальный поиск), и нажмите **SEARCH**.

The screenshot shows the NOVATOURS reservation system interface with search results. The search filters on the left are: 'Arrival' (Bangkok), 'Departure date' (2011-11-10), 'Expand days' (+0 Day), 'Night (From)' (14), 'Night (To)' (14), 'Number of rooms' (1), 'Room 1' (Adult: 2, Child: 0), 'Hotel Location', 'Category', 'Hotel', 'Room', 'Board', and 'Package' (Please Select). There are also checkboxes for 'Show prices in Lati' and 'Do not show stop sale hotels', and 'Search' and 'Clear' buttons. The search results on the right are:

- Burvigā Taizeme 3\* (3)** (Bangkok, 2011.11.10. - 2011.11.24. 14 Nights) - Price: 1 716,00 LVL - Book
- Burvigā Taizeme 4\* (4)** (Bangkok, 2011.11.10. - 2011.11.24. 14 Nights) - Price: 1 980,00 LVL - Book
- Burvigā Taizeme 5\* (5)** (Bangkok, 2011.11.10. - 2011.11.24. 14 Nights) - Price: 2 136,00 LVL - Book

Each result includes a table for 'Room 1 : 2 Adl' with columns: Free room, Board name, Room name, Accommodation, Price, and Agency EB. The 'Book' button for the 5\* result is highlighted with a red arrow.

3. Выберите программу и нажмите **BOOK**.

**Make Reservation**

Agency: TESTL Agency User: testl

Currency: **LVL**

Sale Price: **1 716,00** Pass.EB: ,00 Pass.amount to pay: 1 716,00 Agency com.: 171,60

Sup / Discount: ,00 Agency EB: ,00 Agency amount to pay: 1 544,40 Balance: **1 544,40**

Reservation status: Draft Confirmation: Request

Customers

1. Special service request code

Title: Mr  
Surname: SURNAME  
Name: NAME  
Date of birth: (yyyy/mm/dd)  
PIN:

Pass. Serie :  
Pass. No :  
Pass. :   
Leader :   
Phone :  
Citizenship : Latvija

2. Special service request code

Title: Mrs  
Surname: SURNAME  
Name: NAME  
Date of birth: (yyyy/mm/dd)  
PIN:

Pass. Serie :  
Pass. No :  
Pass. :   
Leader :   
Phone :  
Citizenship : Latvija

Services

Service Type	Service Description	Comp.	Inc.P.	Unit	Price
Viesnica	Burvigā Taizeme 3* (3) (Standarta numurs / 2011.11.10.-2011.11.24.)		<input checked="" type="checkbox"/>	1	In package

Agency discount (%)

Save Cancel

Ext  
Extra service

4. Заполните все поля.
5. По необходимости, выбрав соответствующее окно, введите **EXTRA SERVICE** (на пример, виза).
6. Введите **agency discount** (скидка агентства) и введите **SAVE**.
7. Ваша резервация сохранена.
8. Вы можете войти в **MONITORS/RESERVATION MONITOR** и посмотреть сохранённые резервации. Здесь Вы можете распечатать договор с клиентом **AGREEMENT**, резервационный счёт **INVOICE**, внести свой комментарий **COMMENT** и проверить план оплат **PAYMENT PLAN**.